

Key details for tenants				
Personal Name:				
Address:				
Business name:				ABN:
Business address:				
Director s details:				
Nature of business:				
Length of time in business:				
Address of proposed property to rent:				
Referees x 3 (all details):				
Accountants details:				
Solicitors details:				
Proposed hours of operation:				
Type of product been made:				
Duration of lease:				
Lease start date:				
Agreed monthly rental:				
Outgoings are additional to rent figure:				
Land tax:	CPI added to lease:			
Bond amount equal to 3 months rent inc outgoings/land tax:				ANZ Bank: BSB: 012 330 ACN:
Number of staff employed onsite:				
Number of vehicles onsite:				
Office use only				
References checked?:				
Bond x 3 months received: Y/N	Amount:		Receipt provided:	
Method of bond payment:				
Equipment inclusions:				
Sublease permitted:				
Equipment/motors serviced:				
Bank details supplied to tenant:				
Agent involved?:	Agents fees:			
All conditions noted on lease:				
Carparking:				
Directors guarantee:				
Grease trap:	Pest control:	Extraction filters/ motors:	Fire audits:	Insur
Basket traps:	Cleaning:	Common areas repairs:	Land tax:	Strata:
NB: 'Holding Deposit' is non refundable should you decide not to sign a lease. Solicitors costs are approx				